



## **Pittington Parish Council**

Clerk - Melanie Toal, 14 South End, High Pittington, Durham, DH6 1AG *Email: pittingtonpc@hotmail.co.uk*

Dear Councillor,

You are duly summoned to attend the **Annual Council Meeting** of Pittington Parish to be held on  
Tuesday 21st May 2019 at Pittington Village Hall, 7pm

### **AGENDA**

#### **Welcome**

Chairman to welcome everyone to meeting

#### **Apologies for absence**

Council to accept and approve apologies

#### **Election of Chairman 2019/2020**

Council to elect Chairman

#### **Declaration of Office**

Declaration of office to be signed by Chairman

#### **Election of Vice Chairman**

Council to elect a Vice Chairman

#### **Cemetery Fees**

Council to agree on cemetery fees

#### **Allotment Fees**

Council to agree on allotment fees

#### **Appointment of Lead Members**

- Planning
- Rights of Way/Footpaths
- Allotments
- Policies
- Cemetery
- Policing/Crime

#### **Sub Committees**

Council to agree on sub committees and frequency

#### **Adoption of Governing Documents/Policies**

- Standing Orders 2019
- Cemetery
- Financial Regulations
- Disciplinary Procedure
- Public Participation
- Allotment
- Donation/Grant policy
- Document Retention policy
- Public Filming, Recording or otherwise reporting – Council/Committee meetings
- Habitual/Vexatious Complaints policy
- Co-option policy
- Model Publication scheme
- Complaints and Comments policy
- Health and Safety policy
- Risk Assessment