

Minutes of the proceedings of Annual Council Meeting held in Village Hall, 7pm, High Pittington, Tuesday 15th May 2018

Present: Councillors: D Turnbull (Chair), J Lee, B Fenwick, A Toal, R Newlove, (Vice Chair), D Hall, S Mitchell
Also in attendance: M Toal (Parish Clerk), 3 Members of the public

01/18 Introduction and Welcome

Chairman, Councillor David Turnbull welcomed everyone to the meeting.

02/18 Apologies for absence

All Councillors present

03/18 Election of Chairman 2018/2019

It was proposed by Councillor R Newlove and seconded by B Fenwick and A Toal that Councillor Turnbull be nominated as Chairman for the municipal year 2018/2019.

Resolved – that Councillor Turnbull be appointed Chairman of the Council for the municipal year 2018/19.

04/18 Declaration of Office

Declaration of office read and signed by Councillor David Turnbull.

05/18 Election of Vice Chairman 2018/2019

It was proposed by Councillor D Turnbull and seconded by J Lee, B Fenwick and A Toal that Councillor Newlove be nominated as Vice Chairman for the municipal year 2018/2019.

Resolved – that Councillor Newlove be appointed Vice Chairman of the Council for the municipal year 2018/19.

06/18 Cemetery Fees

Cemetery fees for St Laurence Church cemetery remain the same

07/18 Allotment Fees

Allotment fees increase to £40 per year

08/18 Appointment of Lead Members

The appointment of Lead members:

- Planning - Cllr Robin Newlove
- Police/Crime - Cllr Aarron Toal
- Rights of Way - Cllr John Lee
- Allotments - Cllr S Mitchell
- Policies - Cllr D Turnbull
- Cemetery - Cllr Newlove

09/18 **Sub Committees**

Pride in Pittington (PIP) to be a sub committee of Pittington Parish Council.

10/18 **Adoption of Governing Documents/Policies**

All updated polices and documents approved and signed

- Standing Orders 2018
- Cemetery Regulations
- Financial Regulations
- Risk Assessment
- Disciplinary Procedure
- Public Participation
- Allotment
- Donation/Grant Policy
- Document Retention Policy
- Public Filming, Recording
- Habitual Vexatious Complaints Policy
- Co-Option Policy
- Model Publication Scheme
- Complaints and Safety Policy
- Health and Safety Policy

Cllr D Turnbull, Chairman