

Minutes of the proceedings of Pittington Parish Council held in the Village Hall, High Pittington on Tuesday 25 September 2013

Present: Councillors, Mr GB Fenwick, Mr D Hall, Mrs G Patton, Mr S Metcalf, Mr R Newlove, Mr J Steer, Mr D Turnbull and Mr A White

Also in attendance: Miss A Sutherland (Parish Clerk)
21 members of the public

Due to apologies by Cllr Sowerby Cllr S Metcalf, Vice Chair took the meeting.

89. Apologies

Councillor A Sowerby

90. Declarations of Interests

Declaration of interest noted for:

Cllr G Patton – Agenda item 7 Planning application CMA/4/107

Cllr D Hall and Cllr J Steer – Agenda item 14

Cllr R Newlove - Agenda item 7 Planning application CMA/4/107 and Agenda item 9

Chairman suspended standing orders and took this opportunity to apologise on behalf of Council for cancelling the meeting on 17 September 2013 at short notice.

91. Public participation

Issues raised by residents were:

Agenda's and Minutes are not always displayed on noticeboard at Littleton

Residents were annoyed that no notice had been displayed to say previous meeting was cancelled.

No financial information was listed on Agenda.

Allotments at Coalford Lane -some allotments are in a very bad state and need repairing/tidying up. Cllr Metcalf agreed to meet allotment tenant to discuss issues and give a report on findings for next meeting.

92. Minutes

Minutes from meeting on 23 July 2013 and extra ordinary meeting 13 August 2013 were accepted and signed as a true record.

93. Matters arising from minutes

Bus Company Go Northeast is to hand out consultation leaflets to residents in Pittington Parish. Residents are to return leaflets direct to Bus Company.

94. Police Report

Police report read out by the clerk.

No reported burglaries, thefts or criminal damage. There were two reports of Anti-Social Behaviour 22.08.13 Priors Grange – Youths knocking on doors and running away.

03.09.13 South End – Neighbour dispute.

The current PACT priorities are ASB at Priors Grange and resident parking at South End.

Regular patrols have been carried out and a close liaison has been kept with the school to help tackle the problem. The neighbourhood team are still working with pupils of Pittington School to address any inconsiderate parking at drop off/pick up times.

The next PACT meeting is on 22 October 2013 at Hallgarth Manor 7.00pm.

95. Planning

4/13/00738/FPA Hallgarth View – Detached garage -No objections subject to the proposed concrete block walls being rendered and painted to a suitable colour.

CE/13/00759/FPA Hallgarth House – single storey extension- No objections raised by Council

4/13/00624/FPA Post office, Graham Terrace – No objections raised by Council
CMA/4/107 - Hargreaves open casting at Field House Farm – Chairman suspended standing orders to allow members of public to give their views. Council agreed to hold a public meeting.

96. Finance

Current Account - £12,870.22 (14.07.13) Current Account - £11,379.22 (14.09.13)
Savings Account £8,479.53 (inc £3500 Parish Plan)

Debits Paid July – August £1,901.00

Wages - £1,230.58

Petrol (UK Fuels) £173.18

Clerk tax £144.40

Mower repairs (Lloyds) £202.84

Internal Audit £150.00

Credits received July – August £410.00

Personal cheque from resident -Headstone £35.00

Co-op Funeral Services -various Headstone, inscription £110.00

Williams & Sons Headstone £35.00

Reserved plots (H3 & H4) £170.00

Allotments Rents £60.00

Clerk read out payments to be authorised by council:

£25.35 Office Expenses

£90.00 Village Hall Hire (Dog walkers event)

£72.20 Tax

£36.08 Northumbria Water

£139.06 Petrol

Council agreed to payments

97. Cemetery

Councillor Newlove to review Cemetery Policy and agenda for next meeting

Digital records were not discussed as no further information was available.

Donation of memorial bench to be accepted. Only stipulation was that bench is in-keeping with other benches already in cemetery. Bench to be made of wood. Council to maintain upkeep of bench.

98. Allotments

Issues not discussed due to Cllr Sowerby's absence. (Allotments officer)

99. Training

Council agreed for Clerk to attend FOI and Data Protection course and to reserve one place of another councillor once course date confirmed.

100 Handyman contract

Due to the confidential nature this item was moved until end of meeting to exclude press and public. Unfortunately due to time restraints item was not discussed and is to be added to next agenda.

101 **Correspondence Received**

18.07.2013	Pay increase 2013/14	S Ragg DCC (Email)
23.07.2013	Local Councils explained	S Ragg DCC (Email)
09.08.2013	Medium term Finance	DCC (Post)
23.08.2013	Bus complaint response	G Hill, Go Northeast (Post)
06.09.2013	Data Protection and FOI	S Ragg DCC (Email)
17.09.2013	Donation from GNAAS	Great North East Air Ambulance (Post)

102 **Donation Requests**

Council agreed to £100 donation request from Village Hall Association for Village Fair

103 **Litter pick Equipment**

Council did not think we need 10 packs of equipment. Clerk to look into price for 5 packs.

104 **Parish Plan**

Update given by Cllr White. To date total spend on Parish Plan is £120 for communication surveys. Cllr White only received 41 responses from the communication surveys that were posted through each resident's door within the Parish area. The Parish Plan Group was given a £4000 grant from Durham City Council to produce a parish plan which unfortunately has not been successful due to resident responses. Council accepted in principle for a report from Councillor White to be received for next meeting with regards to going from a Parish Plan to Neighbourhood Plan. Item to be added to next agenda.

105 **Any other business**

Items for next agenda:

Allotments

Cemetery Policy

Handyman Contract

Parish Plan

GNAAS donation request

Meeting suspended due to time restraints at 9.00pm

Signed: _____
