

**Minutes of the proceedings of Pitlington Parish Council Meeting held in  
Pitlington Village Hall, High Pitlington, 7pm,  
Tuesday 19<sup>th</sup> November 2019**

Present: Councillors A Toal (Chair), J Everett, C Hicks, D Hughff, D Tate, D Hall  
Also: 3 members of public

**98/19 Apologies**

V Patton, G Patton, apologies accepted, Chairman A Toal announced the sad passing of Councillor S Mitchell, leaving the Parish Council with one spare vacancy.

**99/19 Declarations of Interests**

None.

**100/19 Public Participation**

Members of public stated that no Parish councillors attended the Remembrance Day at St Laurence Church, point taken.

**101/19 Minutes**

Minutes of meeting September 17th 2019 approved and signed by A Toal (Chairman).

**102/19 Updates/Matters arising**

Previous minutes: Action point, Clerk informed Mrs D Tate of acceptance of Councillor, allotment holders reminded with formal letter of allotment policies and cultivation regulations. Update given by D Hall regarding Cricket Club. Littletown play area to be added to next agenda. St Johns play area to be discussed in the New Year.

**103/19 Planning**

<b>Reference</b>	DM/19/03069/FPA
<b>Alternative Reference</b>	NA
<b>Application Received</b>	Tue 24 Sep 2019
<b>Application Validated</b>	Tue 24 Sep 2019
<b>Address</b>	Land adjacent to Glenmoor Farm Low Pitlington Durham DH6 1BE
<b>Proposal</b>	Conversion of stables/store to a single dwelling single-storey to eastern elevation, store area to western elevation fenestration changes and creation of raised terrace
<b>Status</b>	Pending Consideration
<b>Decision</b>	NA

<b>Reference</b>	DM/19/03203/FPA
<b>Alternative Reference</b>	NA
<b>Application Received</b>	Mon 07 Oct 2019
<b>Application Validated</b>	Tue 08 Oct 2019
<b>Address</b>	Land north of Pitlington Bridge High Pitlington Durham DH6 1AA
<b>Proposal</b>	Retention of part change of use and conversion from stables to residential dwelling
<b>Status</b>	Pending Consideration

### 104/19 Correspondences

06/09/2019/ Email/Hargreaves/Project update  
16/09/2019/Email/ Mazars/Audit finalisation  
16/09/2019/Email Police/PACT Report  
24/09/2019/ Email/Public/Criminal Activity  
25/09/2019/Email/County Hall/Code of Conduct  
28/09/2019/ Email/Public/VE Day enquiry  
10/10/2019/ Email/Co-Op Funeral/Interment query  
28/10/2019/Email/War Memorial Trust/Information  
30/10/2019/Email/UK Fuels/Invoice  
02/11/2019/Letter/Northumbrian Water/Invoice  
11/11/2019/Email/Public/Track road at Littletown  
11/11/2019/ Email/Public /Electricity at Littletown

### 105/19 Finance Report

Business Current Account Opening balance £16,283.32

Cheque/Cash	Date	Recipient	Details	Amount
DD	02/09/19	UK Fuels	Invoice	£3.60
*Deposit	04/09/19	PPC	VAT Return	£2,134.74
DD	05/09/19	Co-Op	Commission	£2.45
DD	05/09/19	Co-Op	Service Charge	£5.00
201719	09/09/19	M Toal	Bench	£389.06
DD	20/09/19	Currys	Insurance	£5.00
201721	25/09/19	Savills	Invoice	£0.90
201722	25/09/19	Employment	Wages	£615.16
201723	25/09/19	M Toal	Sundries/Post	£48.82
DD	30/09/19	Employment	Wages	£441.09
201724	01/10/19	K Stock	Employment Adj	£21.41
201725	02/10/19	K Stock	Sundries	£75.50
DD	04/10/19	Co-Op	Commission	£2.15
DD	04/10/19	Co-Op	Service Charge	£5.00
*Deposit	04/10/19	PPC	Grant	£2,000
DD	07/10/19	UK Fuels	Invoice	£30.23
DD	21/10/19	Currys	Insurance	£5.00
201726	25/10/19	Employment	Wages	£615.16
201728	25/10/19	M Toal	Sundries	£18.28
DD	28/10/19	Employment	Wages	£441.09
*Deposit	01/11/19	PPC	Cemetery Fees	£175.00

Balance Current Account £17,868.16 ending 01/11/2019

\*MONEY IN

### 106/19 Cemetery

No concerns raised

### 107/19 Allotments

No Issues, V Patton to give update next meeting

**108/19 Police Report**

PACT report received with following incidents logged: September 2019

Burglary – Newby Lane

Other Crime – Elemore Street

Violence/Sexual Assault x 2 – St Lawrence Road

Vehicle Crime – Sports area

Criminal Damage – High Street

**109/19 Durham Area Youth**

Suspended until December meeting.

**110/19 Littletown Christmas Tree**

A possibility of 2 areas identified for planting. Letters handed to residents asking for responses. Lighting to be further arranged once tree is accepted from Taylormades.

**111/19 War Memorial**

Discussion took place regards to further developments of War Memorial restoration. It was agreed a new plaque could be arranged, to be confirmed in future meetings.

**112/19 Date and time of next meeting**

17<sup>th</sup> December 2019 at 7.00pm

Meeting ended at 8.15 pm.

Signed

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**\*AP Action Point**