



Pittington Parish Council

Clerk - Melanie Toal, 14 South End, High Pittington, Durham, DH6 1AG *Email: pittingtonpc@hotmail.co.uk*

Dear Councillor

You are duly summoned to attend the Annual Parish Council Meeting of Pittington Parish to be held immediately after the Annual Parish Meeting

Tuesday 17 May 2016 at Pittington Village Hall

AGENDA

Welcome

Chairman to welcome everyone to meeting

Apologies for absence

Council to accept and approve apologies

Election of Chairman 2016/2017

Council to elect Chairman

Declaration of Office

Declaration of office to be signed by Chairman

Election of Vice Chairman

Council to elect a Vice Chairman

Cemetery Fees

Council to agree on cemetery fees

Appointment of Lead Members

- Planning
- Police Authority representative
- Rights of Way
- Allotments
- Policies
- Cemetery

Sub Committees

Council to agree on sub committees and frequency

Adoption of Governing Documents/Policies

- Standing Orders 2016
- Cemetery
- Financial Regulations
- Publication Scheme
- Disciplinary Procedure
- Public Participation
- Allotment
- Donation/Grant policy
- Document Retention policy
- Public Filming, Recording or otherwise reporting – Council/Committee meetings
- Habitual/Vexatious Complaints policy
- Co-option policy
- Model Publication scheme
- Complaints and Comments policy
- Health and Safety policy
- Financial Regulations