



Pittington Parish Council

Clerk - Melanie Toal, 14 South End, High Pittington, Durham, DH6 1AG *Email: pittingtonpc@hotmail.co.uk*

Dear Councillor,

You are duly summoned to attend the Annual Council Meeting of Pittington Parish to be held on
Tuesday 16th May 2017 at Pittington Village Hall, 7pm

AGENDA

Welcome

Chairman to welcome everyone to meeting

Apologies for absence

Council to accept and approve apologies

Election of Chairman 2017/2018

Council to elect Chairman

Declaration of Office

Declaration of office to be signed by Chairman

Election of Vice Chairman

Council to elect a Vice Chairman

Cemetery Fees

Council to agree on cemetery fees

Allotment Fees

Council to agree on allotment fees

Appointment of Lead Members

- Planning
- Rights of Way/Footpaths
- Allotments
- Policies
- Cemetery
- Policing/Crime

Sub Committees

Council to agree on sub committees and frequency

Adoption of Governing Documents/Policies

- Standing Orders 2017
- Cemetery
- Financial Regulations
- Publication Scheme
- Disciplinary Procedure
- Public Participation
- Allotment
- Donation/Grant policy
- Document Retention policy
- Public Filming, Recording or otherwise reporting – Council/Committee meetings
- Habitual/Vexatious Complaints policy
- Co-option policy
- Model Publication scheme
- Complaints and Comments policy
- Health and Safety policy