



Pittington Parish Council

Clerk – Miss A Sutherland, 35 South Street Spennymoor Co. Durham DL16 7TU Telephone: 07415 009431

Dear Councillor

You are duly summoned to attend the meeting of Pittington Parish Council at 7.00pm on Tuesday 15 April 2014 at Pittington Village Hall.

AGENDA

Apologies To accept and approve apologies for absence

Declarations of Interests

- a) To declare any personal interests in items on the agenda and their nature.
- b) To declare any prejudicial interests in items on the agenda and their nature (councillors with prejudicial interests must leave the room for relevant items)

Public Participation

Questions to be taken from members of the public for a maximum period of 15 minutes in accordance with the Parish Council's Public Participation Policy.

Minutes

To consider the approval of the minutes from 18 March and 2 April 2014

Matters arising from previous minutes

To discuss any issues/progress from last meetings

Updates

To receive updates from Clerk or Councillors

Police Report

To receive a report from Durham Constabulary

Planning

No planning applications to date

Finance

Council to agree monthly report from Clerk

Council to approve payments

Council to agree on internal auditor

Councillor Vacancy by Co-option

Council to agree timetable for co-option

Policies

Council to agree Co-option Policy and Document Retention Policy

Council to discuss and agree on if they would like new policies/procedures in place (email from CDALC)

Donation Requests

GNAA

County Durham Brass Band

Website

Council to agree content

Dates for meetings

Council to agree date for:

Environmental Sub-committee

Public Meeting Re: Land at Church Vale

Computer and Document Security

Council to discuss and agree on safe storage and security of documents (paper and electronic)

Data Controller Registration

Councillors and the Parish Council must register as Data Controllers £35 per person and organisation

Correspondences

Clerk to report on all correspondences received

Date and time of next meeting: 20 May 2014 at 7.00pm – Parish Council Annual Meeting

A Sutherland

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Clerk