

**Minutes of the proceedings of Annual Council Meeting held in
Pittington Village Hall, High Pittington, 7pm,
Tuesday 21st May 2019**

Present: Councillors R Newlove (Chairman), A Toal (Vice Chair), D Hall,
V Patton, G Patton, J Everett

Also: M Toal (Clerk), 1 member of public

01/19 Introduction and Welcome

Chairman, Councillor Robin Newlove welcomed everyone to the meeting.

02/19 Apologies for absence

Cllr S Mitchell, apologies accepted

03/19 Election of Chairman

It was proposed by Councillor A Toal and seconded by G Patton that Councillor R Newlove be nominated as Chairman for the municipal year 2019/2020.

Resolved – that Councillor Robin Newlove be appointed Chairman of the Council for the municipal year 2019/20.

04/19 Declaration of Office

Declaration of office read and signed by Councillor Robin Newlove

05/19 Election of Vice Chairman

It was proposed by Councillor R Newlove and seconded by V Patton that Councillor Aarron Toal be nominated as Vice Chairman for the municipal year 2019/2020.

Resolved – that Councillor Aarron Toal be appointed Vice Chairman of the Council for the municipal year 2019/20.

06/19 Cemetery Fees

Cemetery fees for St Laurence Church remain the same as previous year

07/19 Allotment Fees

Allotment fees for Coalford Lane allotments and Church Vale allotments remain the same as previous year

08/19 Appointment of Lead Members

The appointment of Lead Members

- Planning – R Newlove
- Police/Crime – A Toal
- Rights of Way – J Lee
- Allotments – V Patton
- Policies – J Everett
- Cemetery – G Patton

09/19 Sub Committees

Pride in Pittington (PIP) and Loans and Borrowing (L&B) to be sub committees of Pittington Parish Council.

10/19 **Adoption of Governing Documents/Policies**

- Standing orders
- Cemetery Policy
- Financial Regulations
- Disciplinary Procedure
- Public Participation
- Allotment Policy
- Donation/Grant Policy
- Document Retention Policy
- Public Filming, Recording or otherwise reporting – Council/Committee Meetings
- Habitual/Vexatious Complaints Policy
- Co-Option Policy
- Model Publication Scheme
- Complaints and Comments Policy
- Health and Safety Policy
- Risk Assessment

Signed
