

**Minutes of the proceedings of Pitlington Parish Council Meeting held in  
Pitlington Village Hall, High Pitlington, 7pm,  
Tuesday 20<sup>th</sup> November 2018**

Present: Councillors Turnbull (Chair), R Newlove, B Fenwick, D Hall  
Also: M Toal (Clerk), 1 member of public

**113/18 Apologies**

Councillor J Lee, J Everett, S Mitchell, A Toal, apologies accepted

**114/18 Declarations of Interests**

Agenda item 12, Councillor Hall

**115/18 Public Participation**

None

**116/18 Minutes**

Minutes of meeting October 16th 2018 approved and signed by Cllr Turnbull.

**117/18 Updates/Matters arising**

Cemetery Officer, (Cllr Newlove) and Clerk attended a site visit at the cemetery.

**118/18 Planning Applications**

<b>Reference</b>	DM/18/01333/FPA
<b>Alternative Reference</b>	NA
<b>Application Received</b>	Tue 01 May 2018
<b>Application Validated</b>	Mon 01 Oct 2018
<b>Address</b>	East Durham Cathedral Farm High Pitlington
<b>Proposal</b>	Erection of dwelling
<b>Status</b>	Pending Consideration
<b>Decision</b>	NA

Council support this application

<b>Reference</b>	DM/18/03076FPA
<b>Alternative Reference</b>	PP-0732567
<b>Application Received</b>	Wed 10 Oct 2018
<b>Application Validated</b>	Thu 11 Oct 2018
<b>Address</b>	Rift Farm Pitlington Lane Pitlington Durham DH6 1BN
<b>Proposal</b>	Front porch with single storey, two storey, front and single storey rear extensions
<b>Status</b>	Pending Consideration
<b>Decision</b>	NA

Council have no objection

**119/18 Finance**

Cheque/Cash	Date	Recipient	Details	Amount
201593	03/10/18	K Stock	Fuel	£38.97
DD	05/10/18	Co-Op	Commission	£1.85
DD	05/10/18	Co-Op	Service Charge	£5.00
201595	08/10/18	EW Allen	Mower	£10,525.13
DD	08/10/18	UK Fuels	Invoice	£2.40
*TFR	16/10/18	PPC	Mower	£5,000.00
201596	22/10/18	Employment	Wages	£588.76
201597	22/10/18	M Toal	Printer	£53.94
DD	22/10/18	Currys	Insurance	£5.00
*Deposit	25/10/18	PPC	Cemetery Fees	£100.00
DD	29/10/18	Employment	Wages	£441.09

Balance Current Account £14,212.02 ending 01/11/2018

Balance Business Account £5,509.29 ending 19/10/2018

\*MONEY IN

**120/18 Correspondences**

13/10/2018/Email/Hargreaves/Draft minutes  
 16/10/2018/Email/CDALC Steve Ragg /Finance training  
 17/10/2018/Email/Public/Cemetery fees enquiry  
 19/10/2018/Letter/Co-Op Bank/Statement  
 22/10/2018/Email/LCC/Loan enquiry  
 29/10/2018/Email/DCC Planning/Planning request  
 31/10/2018/Email/UK Fuels/Invoice  
 01/11/2018/Letter/Co-Op Bank Statement  
 02/11/2018/Letter/Anglian water/Invoice  
 08/10/2018/Email/Came & Co/Insurance Amendment  
 04/11/2018/Email/PJI Engineering/Container  
 15/11/2018/Email/Hargreaves/Agenda

**121/18 Allotments**

After a recent inspection and complaints received, a site inspection took place at Coalford Lane. Formal warning letters to be addressed to plot owners in breach of allotment policy

**122/18 Cemetery**

Site visit undertook by Clerk and Cemetery Officer, R Newlove. Action plan to be drawn up regarding fallen headstones and cemetery extension. Also concerns to be addressed regarding adornments on grave areas. A list was compiled with those not conforming to Exclusive Rights of Burial policy and cemetery policy, attempts to contact families will be addressed.

**123/18 Sub Committee**

Sub committee considered for future loan and borrowing proposals. Agreed and Councillors Newlove, Hall and Mitchell to represent.

124/18 **Donation Request**

A donation request was received from Pitlington Community Association for £200 to support the Pitlington Annual Christmas Fayre. Agreed by all Councillors present.

125/18 **Date and time of next meeting**

18<sup>th</sup> December 2018 at 7.00pm

Meeting ended at 7.40pm.

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Cllr D Turnbull, Chairman

**\*AP Action Point**